

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW THE AGENDA
WAS POSTED AUGUST 17, 2022 AT 10:15 A.M. AT THE MUNICIPAL BUILDING,
723 SOUTH LEWIS, STILLWATER, OKLAHOMA**

**MINUTES
STILLWATER UTILITIES AUTHORITY
SPECIAL MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
AUGUST 22, 2022**

**PRESENT: CHAIR WILLIAM H. JOYCE, VICE CHAIR ALANE ZANNOTTI
TRUSTEES AMY DZIALOWSKI, CHRISTIE HAWKINS AND KEVIN CLARK
ABSENT: NONE**

1. CALL MEETING TO ORDER

Chair Joyce called the meeting to order at 5:30 p.m.

2. GENERAL ORDERS

- a. Consider bid award to Utility Field Services, LLC in the amount of \$356,000 for Kaw Pipeline raw waterline repairs; authorize the General Manager to sign contract documents; and approve budget amendment appropriating expenditures up to \$409,400, which includes a 15% contingency

Capital Project Manager David Barth reported that the City's raw waterline extending from Kaw Reservoir to the treatment plant has four known leaks. Due to staffing shortages, staff is recommending to hire a contractor to make the repairs. He stated that the project was initially advertised on May 21, 2022 by the Construction Manager at Risk for the Raw Water Delivery Improvements project but no bids were received. Mr. Barth reported that City engineering staff prepared the bid documents and re-advertised for competitive bids with two bids being received. Bid packages were reviewed and Utility Field Services, LLC was found to be the lowest responsible bidder. Staff recommends that the contract be awarded to Utility Field Services, LLC.

MOTION BY TRUSTEE CLARK, SECOND BY TRUSTEE DZIALOWSKI TO AWARD BID TO UTILITY FIELD SERVICES, LLC IN THE AMOUNT OF \$356,000 FOR KAW PIPELINE RAW WATERLINE REPAIRS; AUTHORIZE THE GENERAL MANAGER TO SIGN CONTRACT DOCUMENTS; AND APPROVE BUDGET AMENDMENT APPROPRIATING A NOT TO EXCEED AMOUNT OF \$409,400, WHICH INCLUDES A 15% CONTINGENCY.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

- b. Staff presentation on City water projects

Capital Project Manager David Barth updated Council on City water projects such as Improvements to Raw Water Delivery System and Water Treatment Plant. Mr. Barth presented the action plan, funding, phased improvement plan showing the highest and medium priority items and answered Council's questions.

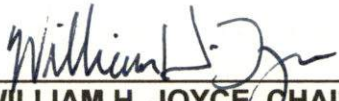
No action was taken on this item.

3. ADJOURN

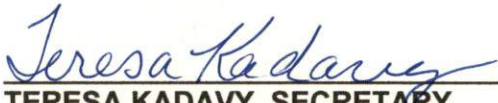
MOTION BY TRUSTEE DZIALOWSKI, SECOND BY VICE CHAIR ZANNOTTI TO ADJOURN THE AUGUST 22, 2022 SPECIAL MEETING OF THE STILLWATER UTILITIES AUTHORITY.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The August 22, 2022 special meeting of the Stillwater Utilities Authority adjourned at 6:11 p.m.



WILLIAM H. JOYCE, CHAIR
STILLWATER UTILITIES AUTHORITY



TERESA KADAVY, SECRETARY
STILLWATER UTILITIES AUTHORITY