



STILLWATER UTILITIES AUTHORITY AGENDA

JUNE 13, 2022
723 S Lewis Street
Room 1122B
Stillwater, OK 74074

5:30 P.M. or immediately following the City Council meeting

Chair Will Joyce, Vice Chair Alane Zannotti, Trustees Amy Dzialowski, Christie Hawkins & Kevin Clark

1. Call Meeting to Order

2. Consent Docket

Items listed on the consent docket are routine administrative matters that may be approved without discussion. The Trustees will take action on these items collectively with a single vote. The requested Trustees action is indicated for each item listed. Should a Trustee elect to discuss, amend, revise, or table any item listed on the consent docket, the item will be moved to the section of the agenda titled "Items Removed from the Consent Docket" for consideration and possible action. Additionally, a Trustee or the General Manager may simply ask the Chair to remove an item from the consent docket prior to action by the Trustees and no action will be taken on the removed item at this meeting.

a.	Approve minutes of June 6, 2022		
b.	Approve budget amendment transferring out \$150,000 to the General Fund to cover the FY2022-23 International Association of Fire Fighters Local #2095 labor contract	SUA-22-31	Christy Driskel
c.	Approve FY22-23 contract extension with Air Products and Chemicals, Inc. for the supply and delivery of liquid oxygen at the rate of \$0.52 per 100 scf and authorize the General Manager to sign contract documents	SUA-22-36	James Driskel
d.	Approve the expenditure for legal fees to Nixon Peabody LLP in the amount of \$85,000 for the preparation of the preliminary official statement for the Series 14A Revenue Bond.	SUA-22-37	Melissa Reames

3. Public Comment

*Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Trustees at a regularly scheduled meeting on **any item of business listed on the meeting agenda** provided they have submitted a written request prior to the meeting either online at [Request to speak form](#) or via the form found in the lobby outside Council chambers prior to meetings.*

4. Items Removed from Consent

Items removed from the consent docket are placed on this section of the agenda for discussion, revision, amendment and/or tabling prior to action by the Trustees. The Trustees may take action, including a vote or series of votes, on items removed to this section of the agenda after the requested discussion, revision or amendment.

5. General Orders

The Trustees will hear a staff presentation, discuss and take action including a vote or series of votes, on each item listed as presented or as amended or revised by the Trustees unless the agenda entry specifically states that no action will be taken. The requested Trustees action is indicated in each agenda entry but may be amended or revised prior to action by the Trustees.

a.	Consider recommendation to engage with OMAG for FY23 property and casualty needs in the amount of \$549,475	SUA-22-32	Melissa Reames																					
b.	Approve budget amendments increasing the electric purchase power expenditure account by \$1,365,000 with an offsetting revenue increase of \$900,000 and a decrease of \$465,000 in transfers from the SUA Operating Fund to the Electric Rate Stabilization Fund	SUA-22-33	Melissa Reames																					
c.	Approve budget amendments increasing the FY22 expenditure limit to Enable for natural gas transport and supply to a not to exceed amount of \$6,575,000	SUA-22-34	Melissa Reames																					
d.	Consider award of FY22-23 chemicals bid for the Water Treatment Plant as indicated below and authorize General Manager to sign contract documents: <table><tr><td>Ferric Sulfate</td><td>Pennco, Inc.</td><td>\$540/dry ton</td></tr><tr><td>Chlorine Gas</td><td>Brenntag Southwest</td><td>\$1,870/ton</td></tr><tr><td>Sodium Silico-Fluoride</td><td>Chemrite, Inc.</td><td>\$4,780/ton</td></tr><tr><td>Calcium Oxide</td><td>US Lime Company</td><td>\$200/ton</td></tr><tr><td>Polymer</td><td>Brenntag Southwest</td><td>\$0.749/pound</td></tr><tr><td>Carbon Dioxide</td><td>Linde, Inc.</td><td>\$250/ton</td></tr><tr><td>Anhydrous Ammonia</td><td>Airgas Specialty</td><td>\$1.23/pound</td></tr></table>	Ferric Sulfate	Pennco, Inc.	\$540/dry ton	Chlorine Gas	Brenntag Southwest	\$1,870/ton	Sodium Silico-Fluoride	Chemrite, Inc.	\$4,780/ton	Calcium Oxide	US Lime Company	\$200/ton	Polymer	Brenntag Southwest	\$0.749/pound	Carbon Dioxide	Linde, Inc.	\$250/ton	Anhydrous Ammonia	Airgas Specialty	\$1.23/pound	SUA-22-35	James Driskel
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Anhydrous Ammonia	Airgas Specialty	\$1.23/pound																						

7. Reports from Officers and Boards

Announcements and remarks of general interest may be made by Trustees, the General Manager, or the General Counsel. Items of City business that may require discussion or action including a vote or series of votes are listed below.

- a. Miscellaneous items from the General Counsel
- b. Miscellaneous items from the General Manager
- c. Miscellaneous items from the Trustees

i. Discussion about scheduling items for future meetings.

8. Questions and Inquiries

9. Adjourn

On 06.09.22 at 4:15, a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S Lewis Street, Stillwater, OK.

perman

The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8209.

- Meetings are televised on AT&T U-verse channel 99 and Suddenlink channel 14.
- Find meeting agendas and minutes online at [Agendas and Minutes](#)
- Official minutes are archived in the City Clerk's office.
- Go to [eNotifications](#) for email notices when an agenda is posted. Select each elected or appointed board or committee for which you would like to receive notices.

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW THE AGENDA
WAS POSTED JUNE 3,, 2022 AT 8:00 A.M. AT THE MUNICIPAL BUILDING,
723 SOUTH LEWIS, STILLWATER, OKLAHOMA**

**MINUTES
STILLWATER UTILITIES AUTHORITY
REGULAR MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
JUNE 6, 2022**

PRESENT: CHAIR WILLIAM H. JOYCE, VICE CHAIR ALANE ZANNOTTI
TRUSTEES AMY DZIALOWSKI, CHRISTIE HAWKINS AND KEVIN CLARK
ABSENT: NONE

1. CALL MEETING TO ORDER

Chair Joyce called the meeting to order at 6:36 p.m.

2. CONSENT DOCKET

- a. Approve regular meeting minutes of May 16, 2022

MOTION BY VICE CHAIR ZANNOTTI, SECOND BY TRUSTEE CLARK TO APPROVE THE
CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA.
NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

3. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

4. ITEMS REMOVED FROM CONSENT DOCKET

None.

5. GENERAL ORDERS

- a. Authorize FY23 expenditures for maintenance services up to \$100,000 and equipment parts up to \$200,000 from Wartsila for the three 18V50SG engine/generators at the Stillwater Energy Center and approve budget amendment appropriating funds up to \$300,000 from the Electric Rate Stabilization fund

Electric Utility Director Loren Smith stated that the Stillwater Energy Center uses three Wartsila 18V50SG engine/generators to produce electricity. The engine primary components, control system and many of the auxiliary components are manufactured by Wartsila so the maintenance services and equipment parts can only be purchased from Wartsila. Mr. Smith reported that the Grand River Dam Authority capacity purchase agreement includes provisions for a capacity payment based on availability of the engine/generators. If the engine/generators are not available, the capacity payment decreases, which can potentially have a negative

revenue impact on the SUA. Mr. Smith stated that staff is requesting approval to purchase maintenance services up to \$100,000 and equipment parts up to \$200,000 from Wartsila.

MOTION BY TRUSTEE DZIALOWSKI, SECOND BY TRUSTEE CLARK TO AUTHORIZE FY23 EXPENDITURES FOR MAINTENANCE SERVICES UP TO \$100,000 AND EQUIPMENT PARTS UP TO \$200,000 FROM WARTSILA FOR THE THREE 18V50SG ENGINE/GENERATORS AT THE STILLWATER ENERGY CENTER AND APPROVE THE BUDGET AMENDMENT APPROPRIATING FUNDS UP TO \$300,000 FROM THE ELECTRIC RATE STABILIZATION FUND.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

- b. Approve budget amendment appropriating up to \$104,500 from the Rate Stabilization Fund for upgrades, materials, and a new primary metering station required to supply required electric service to 100 W. Airport Road

Electric Utility Director Loren Smith stated that staff has received a request for electric service for a new industrial customer located at 100 W. Airport Road. Existing electric service to the facility requires upgrades to meet the demand requirements for the company to operate at the facility. He reported that the cost estimates for the upgrades are approximately \$170,500 and this includes staff labor, materials and a new primary metering station. Staff labor costs are accounted for in the electric O & M budget. Mr. Smith stated that staff is seeking approval of a budget amendment appropriating \$104,500 for materials and a new primary metering station.

MOTION BY TRUSTEE CLARK, SECOND BY TRUSTEE HAWKINS TO APPROVE BUDGET AMENDMENT ALLOCATING UP TO \$104,500 FROM THE RATE STABILIZATION FUND FOR UPGRADES, MATERIALS AND A NEW PRIMARY METERING STATION TO SUPPLY THE REQUIRED ELECTRIC SERVICE TO 100 W. AIRPORT ROAD.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

- c. Approve FY23 contract extension with Davey Tree Surgery, expenditures up to \$1,446,755.50, and authorize the General Manager to sign contract documents

Electric Utility Director Loren Smith reported that Stillwater Utilities Authority contracts for high voltage line clearance tree trimming and tree removal services around overhead electric lines. These services, which have a direct correlation to the reliability of the electric distribution/transmission system, have traditionally been bid on a three year cycle with a provision to extend the first year contract on an annual basis for two additional years. Mr. Smith stated that on March 2, 2020, Trustees awarded the bid for these services for FY21 to Davey Tree Surgery Company. Staff has been satisfied with Davey Tree Surgery Company who has met expectations and is requesting to renew the contract for the third year at \$1,446,755.50.

MOTION BY TRUSTEE HAWKINS, SECOND BY VICE CHAIR ZANNOTTI TO APPROVE THE THIRD YEAR CONTRACT EXTENSION, AUTHORIZE EXPENDITURES UP TO \$1,446,755.50 AND AUTHORIZE THE GENERAL MANAGER TO SIGN THE CONTRACT DOCUMENTS.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

- d. Approve FY23 natural gas transportation expenditures in an amount not to exceed \$200,000 for gas transportation from the Enable high pressure gas line to the Stillwater Energy Center pursuant to an agreement with ONG

Electric Utility Director Loren Smith stated that this report will include items d., e., f., and g. on the agenda.

Mr. Smith stated that the following are annual expenditure requests for FY2022-23 for Electric Utility:

- ✓ Natural gas transportation agreement with ONG for gas transportation from the Enable high pressure gas line to the Stillwater Energy Center;
- ✓ Wholesale power purchase agreement with GRDA;
- ✓ Natural gas intrastate firm and interruptible transportation service agreement with Enable for Stillwater Energy Center; and
- ✓ Annual software license and support agreement with Futura System, Inc.

MOTION BY TRUSTEE DZIALOWSKI, SECOND BY TRUSTEE CLARK TO APPROVE FY23 NATURAL GAS TRANSPORTATION EXPENDITURES IN AN AMOUNT NOT TO EXCEED \$200,000 FOR GAS TRANSPORTATION FROM THE ENABLE HIGH PRESSURE GAS LINE TO THE STILLWATER ENERGY CENTER PURSUANT TO AN AGREEMENT WITH ONG.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

- e. Approve FY23 expenditures in an amount not to exceed \$28,000,000 for wholesale power purchase pursuant to an agreement with Grand River Dam Authority

MOTION BY TRUSTEE HAWKINS, SECOND BY TRUSTEE CLARK TO APPROVE FY23 EXPENDITURES IN AN AMOUNT NOT TO EXCEED \$28,000,000 FOR WHOLESALE POWER PURCHASE PURSUANT TO AN AGREEMENT WITH GRAND RIVER DAM AUTHORITY.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

- f. Approve FY23 expenditures in an amount not to exceed \$2,300,000 for Stillwater Energy Center pursuant to natural gas intrastate firm and interruptible transportation service agreement with Enable

MOTION BY TRUSTEE CLARK, SECOND BY VICE CHAIR ZANNOTTI TO APPROVE THE FY23 EXPENDITURES IN AN AMOUNT NOT TO EXCEED \$2,300,000 FOR STILLWATER ENERGY CENTER PURSUANT TO NATURAL GAS INTRASTATE FIRM AND INTERRUPTIBLE TRANSPORTATION SERVICE AGREEMENT WITH ENABLE

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

- g. Approve annual FY23 expenditures in an amount not to exceed \$66,300 for the Electric Utility for software license and support agreement with Futura Systems, Inc.

MOTION BY VICE CHAIR ZANNOTTI, SECOND BY TRUSTEE HAWKINS TO APPROVE EXECUTION OF FY23 SOFTWARE LICENSE AND SUPPORT AGREEMENT WITH FUTURA SYSTEMS, INC. IN AN

AMOUNT NOT TO EXCEED \$66,300 AND AUTHORIZE THE GENERAL MANAGER TO SIGN THE RELATED DOCUMENTS.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

- h. Approve bid recommendation for the purchase of two new roll-off vehicles from United Engines at a total purchase amount of \$470,482 for both roll-off vehicles with no price escalators; authorize Waste Management to enter into a lease purchase agreement with Bank of America to buy roll-off vehicles; authorize staff to enter into a buy-back agreement with United Engines for the option to sell the two roll-off vehicles after 3 years; and authorize General Manager to sign related documents

Waste Management Director Chris Knight stated that on September 20, 2021, Trustees approved the purchase of two roll-off vehicles from United Engines for \$185,500 from Oklahoma State Purchasing Contract SW197. On April 27, 2022, United Engines was informed by Premier Truck Group that they were canceling the order for the two chassis for the roll-off vehicles due to supply chain issues. Mr. Knight stated that current roll-off vehicles are a part of a buy-back agreement with Carolina Environmental. Carolina Environmental already has contracts on each roll-off vehicle to be sold back to them. Bids specifications were solicited and five bids were received. Mr. Knight reported that the lowest qualified bidder meeting the delivery time of December 2022 was United Engines.

MOTION BY VICE CHAIR ZANNOTTI, SECOND BY TRUSTEE HAWKINS TO APPROVE BID RECOMMENDATION FOR THE PURCHASE OF TWO NEW ROLL-OFF VEHICLES FROM UNITED ENGINES AT A TOTAL PURCHASE AMOUNT OF \$470,482 FOR BOTH ROLL-OFF VEHICLES WITH NO PRICE ESCALATORS; AUTHORIZE WASTE MANAGEMENT TO ENTER INTO A LEASE PURCHASE AGREEMENT WITH BANK OF AMERICA TO BUY ROLL-OFF VEHICLES; AUTHORIZE STAFF TO ENTER INTO A BUY-BACK AGREEMENT WITH UNITED ENGINES FOR THE OPTION TO SELL THE TWO ROLL-OFF VEHICLES AFTER THREE YEARS; AND AUTHORIZE THE GENERAL MANAGER TO SIGN ALL RELATED DOUCMENTS.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

6. REPORTS FROM OFFICERS & BOARDS

- a. Miscellaneous items from the General Counsel: No report.
- b. Miscellaneous items from the General Manager: No report.
- c. Miscellaneous items from Trustees: No report.
 - i) Discussion about scheduling items for upcoming meetings

7. QUESTIONS & INQUIRIES

None.

8. ADJOURN

MOTION BY TRUSTEE DZIALOWSKI, SECOND BY TRUSTEE CLARK TO ADJOURN THE JUNE 6, 2022 REGULAR MEETING OF THE STILLWATER UTILITIES AUTHORITY.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The June 6, 2022 regular meeting of the Stillwater Utilities Authority adjourned at 6:50 p.m.

WILLIAM H. JOYCE, CHAIR
STILLWATER UTILITIES AUTHORITY

TERESA KADAVY, SECRETARY
STILLWATER UTILITIES AUTHORITY



REPORT TO: CITY COUNCIL

MEETING DATE: JUNE 13, 2022

Agenda Item:	2b. SUA-22-31
Background / Issue:	• February 10, 2022 the International Association of Fire Fighters Local 2095 issued a letter requesting to begin negotiations. • The City and IAFF representatives began negotiation meetings on March 23, 2022. • The following changes were approved by IAFF membership for the upcoming collective bargaining agreement: ✓ 2.4% across-the-board salary adjustment; ✓ addition of Juneteenth as an official holiday; ✓ change from 18 months to 12 months for initial probationary period; ✓ increase cap of comp time from 144 to 240 hours; ✓ increase annual accrual of sick leave for shift personnel from 144 hours to 168 hours; and ✓ wording changes and clarifications to a few additional articles. • The agreement was taken to IAFF for a vote of the membership. Membership voted yes on the contract on May 19, 2022.
Financial Impact/Funding Source(s):	A budget amendment has been prepared reflecting the transfer out to the General Fund of \$150,000 from Stillwater Utilities Authority to cover the increased cost of the 2022-2023 IAFF labor contract.
Proposal/Solution:	Approve the budget amendment to fund the increased cost.
Related Strategic Priority:	#1: Effective Services and Accountable Government: To provide effective services and accountable government for all residents by practicing fiscal responsibility, transparency and outstanding customer service.

Recommended Action/Motion:

Motion to approve the budget amendment reflecting the transfer out to the General Fund of \$150,000 from Stillwater Utilities Authority to cover the increased cost of the 2022-2023 IAFF labor contract.

Prepared By:

Christy Driskel, Human Resources Director

Reviewed By:

Patti Osmus, Assistant to the City Manager

Submitted By:

Melissa Reames, Deputy City Manager

Attachment(s):

Budget Amendment (Transfer out)



Budget Amendment Request
For Budget Year 2023

Department of Finance
723 S. Lewis Street/P.O. Box 1449
Stillwater, OK 74076-1449

Office: 405.372.0025
Web: stillwater.org

Date: 06/02/2022

Department: City Manager's Office

Requested by: Christy Driskel

Explanation:

Transfers Out

Transfer to the General Fund to cover the FY23 International Association of Firefighters Local #2095 Contract.

SUA-22-31
CC-22-112

	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	SUA / Transfers Out	9000000 - 71000		\$ 21,543,716	\$ 150,000	\$ 21,693,716
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
Decrease:		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 150,000

Reviewed by Department Manager: _____

Date: _____

Reviewed by Finance: Shelly Jones CC

Date: 6/2/22

Approved by CMO: _____

Date: _____

Approved by City Council: ☐ Yes ☐ No

Date: _____

Processed by Finance: _____

Date: _____

Set ID: _____

Date Sent to SA&I: _____

--Print on Yellow Paper--



REPORT TO: SUA

MEETING DATE: JUNE 13, 2022

Agenda Item:	2c. SUA-22-36
Background / Issue:	• The supply of chemicals to the Stillwater Water Treatment Plant is a requirement for providing safe, high quality and compliant drinking water to SUA direct customers and bulk users. • These chemicals are contracted annually.
Proposal/Solution:	• Liquid Oxygen was bid and awarded as part of SUA Bid #07-18/19. This bid included a provision for up to three one year extensions. • This is the third and final year option to extend the contract with Air Products and Chemical, Inc. for the supply and delivery of liquid oxygen to the Stillwater Water Treatment Plant at the bid price of \$0.52 per 100 scf.
Financial Impact/Funding Source(s):	• The FY23 Water Treatment Division budget contains \$597,000 for the purchase of water treatment chemicals. This item requires no new appropriation or budget amendment at this time.
Related Strategic Priority:	#1 Effective Services & Accountable Government: To provide effective services and accountable government by practicing fiscal responsibility, transparency and outstanding customer service.
Recommended Action/Motion:	Motion to approve FY22-23 contract extension with Air Products and Chemicals, Inc. for the supply and delivery of liquid oxygen at the rate of \$0.52 per 100 scf and authorize the General Manager to sign contract documents.
Prepared By:	James Driskel, Water Utilities Director
Reviewed By:	Patti Osmus, Assistant to the City Manager
Submitted By:	Norman McNickle, General Manager



REPORT TO: SUA

MEETING DATE: JUNE 13, 2022

Agenda Item:	2d. SUA-22-37
Issue:	• At the January 24, 2022 meeting of the SUA Trustees, staff informed the Trustees of a potential refunding opportunity associated with the Series 2014A Revenue Bond, which funded the construction of the Stillwater Energy Center. • The goal in pursuing this opportunity was to refund Series 2014A in its entirety and not specific tranches. • Staffs' presentation to the trustees made clear that the refunding process would not proceed if at any point in time the bond refunding was not financially beneficial to the SUA. • The SUA Trustees approved staff to proceed with Series 2014A Revenue Bond refunding efforts and to return to the SUA trustees as needed with specific action items.
Solution:	• Legal fees were incurred for the rating service review, bond counsel review, and outside counsel. • Interest rate escalation provided headwinds for the refunding that made refunding the entire series not financially beneficial to the SUA. • Staff terminated the refunding efforts on April 22, 2022. • Outside counsel, Nixon Peabody LLP, developed the preliminary official statement at a cost of \$85,000.
Financial Impact/Funding Source(s):	• Funding is available in the SUA contingency fund in the amount of \$85,000.
Strategic Plan Alignment:	#1 Effective Services & Accountable Government: To provide effective services and accountable government for all residents by practicing fiscal responsibility, transparency and outstanding customer service. #5 Motivated Management: To serve with integrity and demonstrate proactive leadership, motivated management and smart planning skills that focus on results needed to create a better community.
Recommended Action/Motion:	Motion to approve the expenditure for legal fees to Nixon Peabody LLP for the preparation of the preliminary official statement for the Series 14A Revenue Bond in the amount of \$85,000.

Prepared By:	Melissa Reames, Deputy City Manager
Reviewed By:	Patti Osmus, Assistant to the City Manager
Submitted By:	Norman McNickle, City Manager
Attachments:	Nixon Peabody Invoice



FEDERAL I.D. NO. 16-0764720

NIXON PEABODY
ATTORNEYS AT LAW

NIXONPEABODY.COM
@NIXONPEABODYLLP

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TEL: (212) 940-3000
FAX: (212) 940-3111

Ron Torok
Merrill Lynch Bank of America
Bank of America Tower
One Bryant Park
New York, NY 10036

June 2, 2022
Invoice No. 10383118
Account: 070394
Terms: Due Upon Receipt

Fees in connection with service as counsel in connection with Stillwater Utility Authority refunding transaction.

MATTER NO.: 000295

**STILLWATER UTILITIES AUTHORITY 2022
REFUNDING BONDS**

TOTAL FOR STATEMENT: \$85,000.00



REPORT TO: CITY COUNCIL

MEETING DATE: JUNE 13, 2022

Agenda Item:	7f. CC-22-119 6a. SUA-22-32
Prior Council Action/Related Items:	CC-21-122 SUA-21-26
Issue:	• City of Stillwater property/casualty insurance expires on June 30, 2021. • For the past three years, the City of Stillwater has utilized USI as advisor and broker for property and casualty insurance. • For at least the past 30 years, the City has maintained a self-insurance fund up to the tort liability limits under State statute and purchased insurance with coverage in excess of that amount. • Staff recently contacted and received quotes and information from the Oklahoma Municipal Assurance Group (OMAG). • OMAG works exclusively with cities in Oklahoma, providing significant expertise on insurance and liability. • OMAG also provides a number of value added services including: ✓ access to attorneys with employment law expertise; ✓ administration of worker's comp and tort claims; ✓ no cost training sessions to member cities on employment law subjects; ✓ appraisal services to member cities; and ✓ bonding of employees required under state statute at no cost. • OMAG has advised that it is not necessary for Stillwater to be insured beyond tort liability limits.

	• The quotes for FY23 from OMAG for the entirety of property and casualty needs for the City, SUA and the Stillwater Energy Center total \$549,475. • This amount includes cyber insurance. • The deductibles are only 10% (\$25,000 vs \$250,000) of that offered through USI. • The total amount for similar coverage offered by USI last year was \$693,000. • This total does not include Airport liability, which will be purchased separately as has been the case in the past.
Solution:	• Staff recommends engaging with OMAG for City of Stillwater property and casualty needs for FY23.
Financial Impact/Funding Source(s):	Funds are budgeted for property and casualty insurance in FY23 and no additional budget appropriation is required.
Strategic Plan Alignment:	#1 Effective Services & Accountable Government: To provide effective services and accountable government for all citizens by practicing fiscal responsibility, transparency and outstanding customer service.
Recommended Action/Motion:	Motion to engage with OMAG for FY23 property and casualty needs in the amount of \$549,475.
Prepared By:	John McClenny, Procurement Manager
Reviewed By:	Melissa Reames, Deputy City Manager Patti Osmus, Assistant to the City Manager
Submitted By:	Norman McNickle, City Manager



Municipal Property Protection Plan

Declarations Page

1. PLAN MEMBER: **City of Stillwater** AGREEMENT NUMBER: **PENDING**
Mailing Address: 723 S Lewis Street
Stillwater, Oklahoma 74074
2. Plan Period From 12:01 A.M. Central Standard Time at the address of the Plan Member
From 7/1/2022 to 7/1/2023
3. The Plan Member is a(n) Municipality
4. The Coverage afforded by this agreement is only with respect to the following coverages as are indicated by specific limits of coverage, for which a premium is charged.

COVERAGE			PREMIUM
COMMERCIAL PROPERTY COVERAGE			
Buildings and Business Personal Property, per schedule	Limit: \$177,350,447		\$259,898
Mobile Equipment, per schedule	Limit: \$		\$
Leased/Rented Equipment	Limit: \$		\$
Miscellaneous Equipment, per schedule	Limit: \$		\$
Fine Arts, per schedule	Limit: \$		\$
EXCESS COVERAGE			
Business Income	\$4,150,000 per occurrence	\$4,150,000 per location	\$10,375
Accounts Receivable	\$2,475,000 on premises	\$2,485,000 off premises	\$6,188
Valuable Papers	\$475,000 on premises	\$490,000 off premises	\$1,188
Theft/Disapp/ Destr	\$230,000 inside	\$240,000 outside	\$7,320
Earth Movement (Subject to \$100,000 Deductible)	Excess Limit: \$49,000,000		\$14,798
EQUIPMENT BREAKDOWN COVERAGE			
Excluding Electrical Power Generating Equipment, per schedule			Included
Including Electrical Power Generating Equipment, per schedule			Excluded
TOTAL PREMIUM			\$299,767

-
5. LIMITS, per Supplemental Coverage Declarations, Equipment Breakdown Declarations and other schedules.
 6. DEDUCTIBLES, per Supplemental Coverage Declarations, Equipment Breakdown Declarations and other schedules.
 7. This agreement is composed of this Declaration Page, Equipment Breakdown Declarations, Schedules, Forms and Endorsements, if any.

Issue Date: **June 3, 2022**



3650 S. Boulevard • Edmond, OK 73013 • omag.org
405.657.1400 • 800.234.9461 • FAX 405.657.1401

Municipal Liability Protection Plan

Declarations Page

AGREEMENT NUMBER : PENDING

1. PLAN MEMBER: **City of Stillwater**
Mailing Address: 723 S Lewis Street
Stillwater, Oklahoma 74074
2. Plan Period From 7/1/2022 to 7/1/2023 12:01 A.M. Central Standard Time
3. The Coverage afforded by this agreement is only with respect to the following coverages as are indicated by specific limits of coverage, for which a premium is charged.

COVERAGE

GENERAL LIABILITY (PARTS I, IV, V and VI)

PREMIUM

- A. Bodily Injury
C. Personal Injury
☒ Prior Acts Coverage
- B. Property Damage
D. Errors and Omissions

Coverages A,B,C,D,I,J,L

\$196,097

AUTOMOBILE LIABILITY (PART II)

Coverages E,F

- E. Bodily and Personal Injury F. Property Damage

\$20,143

- ☒ Hired and Non-owned Automobile Coverage

Hired and Non-Owned

\$142

AUTOMOBILE & EQUIPMENT PHYSICAL DAMAGE (PART III)

Coverage G

- G. Automobile Physical Damage

\$29,172

1. Comprehensive
2. Specified Perils
3. Collision
- } Per Fleet Schedule

- ☒ Hired Auto Physical Damage Limit: \$150,000

- H. Equipment Physical Damage – Per equipment schedule

Coverage H

- ☒ Mobile Equipment

\$1,484

- ☒ Auto/Misc. Equipment Blanket Limit: \$1,000,000

\$1,320

- ☐ Mobile Equipment Leased/Rented Limit:

CYBER LIABILITY AND DATA BREACH RESPONSE COVERAGE (VI)

Coverage K

- K. See Cyber/Data Breach DEC

\$1,350

4. Limits of Liability, subject to the GOVERNMENTAL TORT CLAIMS ACT: A,B,E,F

Total Premium

- \$125,000 Each Other Loss Per Occurrence **Coverages A,E**
\$25,000 Each Property Damage Loss Per Occurrence, including Fire Legal **Coverages B,F**
\$1,000,000 Aggregate Per Occurrence **Coverages A,B,E,F (No Annual Aggregate)**

\$249,708

Limits of liability not subject to the OKLAHOMA GOVERNMENTAL TORT CLAIMS ACT: C,D,K

- \$1,000,000 Each Other Loss Per Occurrence **Coverages C,D**
\$2,000,000 Annual Aggregate **Coverages C,D**
See Cyber DEC Cyber/Data Breach Coverage

5. DEDUCTIBLES

- Coverages A,B,E,F: No Deductible, except sanitary sewer overflows and electrical disruptions, which are subject to the Deductible of C & D.

- Coverages C,D: **\$25,000** Per Occurrence

- Coverages G,H: Per Schedule

- Coverage K: Per Applicable Cyber/Data Breach Deductible

6. This agreement is composed of this Declaration Page, the MLPP Document, Schedules, Forms and Endorsements, if any.



REPORT TO: SUA

MEETING DATE: JUNE 13, 2022

Agenda Item:	6b. SUA-22-33
Prior Council Action/Related Items:	SUA-21-19 SUA-21-41 SUA-22-19
Background / Issue:	• June 7, 2021 Trustees approved the annual expenditure request for wholesale power purchase for FY22 not to exceed \$24,755,000. • September 13, 2021, Trustees increased the expenditure limit to \$28,324,176 to account for winter storm URI purchase power costs. • April 18, 2022, Trustees increased the expenditure limit to \$32,674,176 • Current modeling indicates that expenditures for purchase power to GRDA will exceed this amount by approximately \$1,365,000. • This is believed to be related to the unexpected natural gas increase over the last several months, which is projected to continue well into the future. • GRDA also had an issue with one of their large natural gas fired generation units, which forced them to purchase energy from the market at inflated costs rather than self-generate. • In response to the increased cost of wholesale electric purchases, the SUA PCA is responding as designed to recover the cost increase.
Proposal/Solution:	• Budget amendments have been prepared to increase the electric purchase power expenditure account by \$1,365,000 with an offsetting revenue increase of \$900,000 and a decrease of \$465,000 in transfers from the SUA Operating Fund to the Electric Rate Stabilization Fund.
Financial Impact/Funding Source(s):	• Increase electric purchase power expenditure from \$32,674,176 to \$34,039,176 with an increase to electric sales revenue from \$49,350,000 to \$50,250,000 and a decrease to transfers from the SUA Operating Fund to the Electric Rate Stabilization Fund from \$4,000,000 to \$3,500,000.
Related Strategic Priority:	#1 Effective Services & Accountable Government: Provide effective services and accountable government for all citizens by practicing fiscal responsibility, transparency, and outstanding customer service.

Recommended Action/Motion:	Motion to approve budget amendments increasing the FY22 expenditure limit for purchase power from GRDA by \$1,365,000 (not to exceed amount of \$34,039,176), increasing electric sales revenue by \$900,000 and decreasing transfers from the SUA Operating Fund to the Electric Rate Stabilization Fund by \$465,000.
Prepared By:	Loren Smith, Electric Utility Director
Reviewed By:	Melissa Reames, Deputy City Manager Patti Osmus, Assistant to the City Manager
Submitted By:	Norman McNickle, General Manager
Attachment(s):	Budget Amendments



Budget Amendment Request
For Budget Year 2022

Department of Finance
723 S. Lewis Street/P.O. Box 1449
Stillwater, OK 74076-1449

Office: 405.372.0025
Web: stillwater.org

Date: 06/07/2022

Department: Electric Utility

Requested by: Loren Smith

SUA-77-33

Explanation:

Revenues:
Increase the revenue projection to include increased electric sales.

	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	Electric General / Electric Sales	9009000 - 44501		\$ 49,350,000	\$ 900,000	\$ 50,250,000
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
Decrease:		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 900,000

Reviewed by Department Manager: Lo Smith

Date: 06/07/2022

Reviewed by Finance: Shelby Johns cc

Date: 6/7/2022

Approved by CMO: _____

Date: _____

Approved by City Council: ☐ Yes ☐ No

Date: _____

Processed by Finance: _____

Date: _____

Set ID: _____

Date Sent to SA&I: _____

--Print on Yellow Paper--



Budget Amendment Request

For Budget Year 2022

Department of Finance
723 S. Lewis Street/P.O. Box 1449
Stillwater, OK 74076-1449

Office: 405.372.0025
Web: stillwater.org

Date: 06/07/2022Department: Electric UtilityRequested by: Loren SmithSUA-22-33 ✓

Explanation:

Expenditures:

Appropriate additional funds to increase the electricity account due to increased electric generation.

	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	Electric General / Electricity	9009061 - 53003		\$ 32,674.176	\$ 1,365.000	\$ 34,039.176
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
Decrease:		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 1,365.000Reviewed by Department Manager: Lo SmithDate: 06/07/2022Reviewed by Finance: Shelby Johns CCDate: 6-7-2022

Approved by CMO: _____

Date: _____

Approved by City Council: ☐ Yes ☐ No

Date: _____

Processed by Finance: _____

Date: _____

Set ID: _____

Date Sent to SA&I: _____

--Print on Yellow Paper--



Budget Amendment Request
For Budget Year 2022

Department of Finance
723 S. Lewis Street/P.O. Box 1449
Stillwater, OK 74076-1449

Office: 405.372.0025
Web: stillwater.org

Date: 06/07/2022

Department: Electric Utility

Requested by: Loren Smith

SA-22-33 ✓

Explanation:

Transfers Out:
Decrease the transfer from SUA Operating Fund to Electric Rate Stabilization Fund.

	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
Decrease:	SUA / Transfer Out	9000000 - 71000		\$ 22,619,313	(\$ 465,000)	\$ 22,154,313
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0

Net Change: (will usually result in a total increase or decrease)

(\$ 465,000)

Reviewed by Department Manager: Lo Smith

Date: 06/07/2022

Reviewed by Finance: Shelby Johns CC

Date: 6-7-2022

Approved by CMO: _____

Date: _____

Approved by City Council: ☐ Yes ☐ No

Date: _____

Processed by Finance: _____

Date: _____

Set ID: _____

Date Sent to SA&I: _____

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Budget Amendment Request
For Budget Year 2022

Department of Finance
723 S. Lewis Street/P.O. Box 1449
Stillwater, OK 74076-1449
Office: 405.372.0025
Web: stillwater.org

Date: 06/07/2022

Department: Electric Utility

Requested by: Loren Smith

SUA-22-33 ✓

Explanation:

Transfers In:
Decrease the transfer to Electric Rate Stabilization Fund received from SUA Operating Fund.

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:					
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
Decrease:					
Elect RSF / Transfer In	9110000 - 61000		\$ 4,000,000	(\$ 465,000)	\$ 3,535,000
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0

Net Change: (will usually result in a total increase or decrease)

(\$ 465,000)

Reviewed by Department Manager: Lo Smith

Date: 06/07/2022

Reviewed by Finance: Shelby Johns cc

Date: 6-7-2022

Approved by CMO: _____

Date: _____

Approved by City Council: ☐ Yes ☐ No

Date: _____

Processed by Finance: _____

Date: _____

Set ID: _____

Date Sent to SA&I: _____

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REPORT TO: SUA

MEETING DATE: JUNE 13, 2022

Agenda Item:	6c. SUA-22-34
Prior Council Action/Related Items:	SUA-21-19 SUA-21-47 SUA-22-20
Background / Issue:	• Stillwater Energy Center (SEC) has been dispatched to operate significantly more than projected in FY22 due to several transmission line outages causing congestion on the transmission system in other areas of the state as well as the increase in wind generation. • This has created transmission congestion in our area and is raising the Local Marginal Price (LMP) for energy at those locations making our LMP lower, which equated to the SEC running more often. • The SUA purchases natural gas and transportation from Enable under a long term contract for supply to the SEC. • Along with more runtime at the SEC, natural gas prices have increased significantly. • Gas futures have been very difficult to project due to volatility in the market.
Proposal/Solution:	• June 7, 2021 Trustees authorized expenditures to Enable for natural gas transport and supply not to exceed \$1,075,000 for FY22. • October 18, 2021 that amount was increased to \$3,775,000. • May 5, 2022 that amount was increased to \$6,075,000 • Budget amendments have been prepared to to increase the natural gas expenditure account by \$500,000.
Financial Impact/Funding Source(s):	• Increase to electric generation/natural gas expenditure from \$6,275,000 to \$6,775,000. • The \$500,000 increase is being funded from: ✓ \$135,000 in excess electric payroll budget due to position vacancies; ✓ \$165,000 decrease in transfers from the SUA Operating Fund to the Electric Rate Stabilization Fund; ✓ \$100,000 increase in electric service connection revenues; and ✓ \$100,000 increase in capacity payments from GRDA.

	• The \$6,775,000 for natural gas expenditures includes funding for both Enable (\$6,575,000) and Oklahoma Natural Gas (\$200,000) for lateral transportation costs. • This report only seeks an expenditure increase for Enable (\$6,575,000).
Related Strategic Priority:	#1 Effective Services & Accountable Government: Provide effective services and accountable government for all citizens by practicing fiscal responsibility, transparency, and outstanding customer service. #3 Safe Community: To identify effective services that enhance relationships, responsiveness, and quality customer service to promote a safe and secure community.
Recommended Action/Motion:	Motion to approve budget amendments increasing the FY22 expenditure limit to Enable for natural gas transport and supply to a not to exceed amount of \$6,575,000.
Prepared By:	Loren Smith, Electric Utility Director
Reviewed By:	Melissa Reames, Deputy City Manager Patti Osmus, Assistant to the City Manager
Submitted By:	Norman McNickle, City Manager
Attachment(s):	Budget Amendments



Budget Amendment Request
For Budget Year 2022

Department of Finance
723 S. Lewis Street/P.O. Box 1449
Stillwater, OK 74076-1449

Office: 405.372.0025
Web: stillwater.org

Date: 06/07/2022

Department: Electric Utility

Requested by: Loren Smith

SWA-22-34 ✓

Explanation:

Revenues:
Increase the revenue projections at the Stillwater Energy Center (SEC).

	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	Electric General / Elec Ser Conn Fee	9009000 - 48222		\$ 60,000	\$ 100,000	\$ 160,000
	Electric General / GRDA Capacity Pm	9009000 - 48223		\$ 175,000	\$ 100,000	\$ 275,000
		-				\$ 0
		-				\$ 0
		-				\$ 0
Decrease:		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 200,000

Reviewed by Department Manager: Lo Smith

Date: 06/07/2022

Reviewed by Finance: Shelby Johns

Date: 06/07/2022

Approved by CMO: _____

Date: _____

Approved by City Council: ☐ Yes ☐ No

Date: _____

Processed by Finance: _____

Date: _____

Set ID: _____

Date Sent to SA&I: _____

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Budget Amendment Request
For Budget Year 2022

Department of Finance
723 S. Lewis Street/P.O. Box 1449
Stillwater, OK 74076-1449
Office: 405.372.0025
Web: stillwater.org

Date: 06/06/2022

Department: Electric Utility

Requested by: Loren Smith

SWA-22-34 ✓

Explanation:

Expenditures:

Appropriate additional funds to increase the natural gas account due to increases electric generation at the Stillwater Energy Center (SEC).

Unappropriate funds for personnel expense that will not be needed this fiscal year.

(Part 1)

	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	Electric General / Natural Gas	9009061 - 53001		\$ 6,275,000	\$ 500,000	\$ 6,775,000
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
Decrease:	Elect Distrib / Full Time	9009063 - 51001		\$ 2,055,596	(\$ 50,000)	\$ 2,005,596
	Elect Distrib / Social Security	9009063 - 51021		\$ 209,973	(\$ 40,000)	\$ 169,973
	Elect Distrib / Retirement	9009063 - 51022		\$ 164,784	(\$ 25,000)	\$ 139,784
	Elect Eng / Full Time	9009015 - 51001		\$ 621,490	(\$ 5,000)	\$ 616,490
	Elect Eng / Social Security	9009015 - 51021		\$ 57,134	(\$ 10,000)	\$ 47,134

Net Change: (will usually result in a total increase or decrease)

\$ 370,000

Reviewed by Department Manager: Lo Smith

Date: 06/08/2022

Reviewed by Finance: Shelby Johns CC

Date: 6-8-2022

Approved by CMO: _____

Date: _____

Approved by City Council: ☐ Yes ☐ No

Date: _____

Processed by Finance: _____

Date: _____

Set ID: _____

Date Sent to SA&I: _____

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Budget Amendment Request

For Budget Year 2022

Department of Finance
723 S. Lewis Street/P.O. Box 1449
Stillwater, OK 74076-1449

Office: 405.372.0025
Web: stillwater.org

Date: 06/07/2022

Department: Electric Utility

Requested by: Loren Smith

SUA-22-34 ✓

Explanation:

Expenditures:

Appropriate additional funds to increase the natural gas account due to increases electric generation at the Stillwater Energy Center (SEC).

Unappropriate funds for personnel expense that will not be needed this fiscal year.

(Part 2)

Increase:

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0

Decrease:

Elect Eng / Retirement	9009015 - 51022		\$ 43,349	(\$ 5,000)	\$ 38,349
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0

Net Change: (will usually result in a total increase or decrease)

(\$ 5,000)

Reviewed by Department Manager: Lo Smith

Date: 06/08/2022

Reviewed by Finance: Shelby Johns CC

Date: 6-8-2022

Approved by CMO: _____

Date: _____

Approved by City Council: ☐ Yes ☐ No

Date: _____

Processed by Finance: _____

Date: _____

Set ID: _____

Date Sent to SA&I: _____

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Budget Amendment Request

For Budget Year 2022

Department of Finance
723 S. Lewis Street/P.O. Box 1449
Stillwater, OK 74076-1449

Office: 405.372.0025
Web: stillwater.org

Date: 06/07/2022

Department: Electric Utility

Requested by: Loren Smith SUA-22-34 ✓

Explanation:

Transfers Out:
Decrease the transfer from SUA Operating Fund to Electric Rate Stabilization Fund.

	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
Decrease:	SUA / Transfer Out	9000000 - 71000		\$ 22,154,313	(\$ 165,000)	\$ 21,989,313
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0

Net Change: (will usually result in a total increase or decrease)

(\$ 165,000)

Reviewed by Department Manager: Lo Smith

Date: 06/08/2022

Reviewed by Finance: Shelby Johns CC

Date: 6-8-2022

Approved by CMO: _____

Date: _____

Approved by City Council: ☐ Yes ☐ No

Date: _____

Processed by Finance: _____

Date: _____

Set ID: _____

Date Sent to SA&I: _____

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Budget Amendment Request
For Budget Year 2022

Department of Finance
723 S. Lewis Street/P.O. Box 1449
Stillwater, OK 74076-1449

Office: 405.372.0025
Web: stillwater.org

Date: 06/07/2022

Department: Electric Utility

Requested by: Loren Smith

SUA-22-34 ✓

Explanation:

Transfers In:
Decrease the transfer to Electric Rate Stabilization Fund received from SUA Operating Fund.

	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
Decrease:	Elect RSF / Transfer In	9110000 - 61000		\$ 3,535,000	(\$ 165,000)	\$ 3,370,000
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0

Net Change: (will usually result in a total increase or decrease)

(\$ 165,000)

Reviewed by Department Manager: Lo Smith

Date: 06/08/2022

Reviewed by Finance: Shelby Johns CC

Date: 6-8-2022

Approved by CMO: _____

Date: _____

Approved by City Council: ☐ Yes ☐ No

Date: _____

Processed by Finance: _____

Date: _____

Set ID: _____

Date Sent to SA&I: _____

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REPORT TO: SUA

MEETING DATE: JUNE 13, 2022

Agenda Item:	6d. SUA-22-35																					
Background / Issue:	- The supply of chemicals to the Stillwater Water Treatment Plant is a requirement for providing safe, high quality, and compliant drinking water to SUA direct customers and bulk users. - These chemicals are contracted annually.																					
Proposal/Solution:	- Chemical bid specifications were advertised in the Stillwater News Press on May 21, 2022, posted on City of Stillwater’s web page, and emailed to dozens of chemical suppliers. - Bids were received until 3:00 p.m. on June 1, 2022, at which time they were opened and publicly read aloud. - Low bids were determined to be in compliance with bid specifications. <table><tr><td>Ferric Sulfate</td><td>Pennco, Inc.</td><td>\$540/dry ton</td></tr><tr><td>Chlorine Gas</td><td>Brenntag Southwest</td><td>\$1,870/ton</td></tr><tr><td>Sodium Silico-Fluoride</td><td>Chemrite, Inc.</td><td>\$4,780/ton</td></tr><tr><td>Calcium Oxide</td><td>US Lime Company</td><td>\$200/ton</td></tr><tr><td>Polymer</td><td>Brenntag Southwest</td><td>\$0.749/pound</td></tr><tr><td>Carbon Dioxide</td><td>Linde, Inc.</td><td>\$250/ton</td></tr><tr><td>Anhydrous Ammonia</td><td>Airgas Specialty</td><td>\$1.23/pound</td></tr></table>	Ferric Sulfate	Pennco, Inc.	\$540/dry ton	Chlorine Gas	Brenntag Southwest	\$1,870/ton	Sodium Silico-Fluoride	Chemrite, Inc.	\$4,780/ton	Calcium Oxide	US Lime Company	\$200/ton	Polymer	Brenntag Southwest	\$0.749/pound	Carbon Dioxide	Linde, Inc.	\$250/ton	Anhydrous Ammonia	Airgas Specialty	\$1.23/pound
Ferric Sulfate	Pennco, Inc.	\$540/dry ton																				
Chlorine Gas	Brenntag Southwest	\$1,870/ton																				
Sodium Silico-Fluoride	Chemrite, Inc.	\$4,780/ton																				
Calcium Oxide	US Lime Company	\$200/ton																				
Polymer	Brenntag Southwest	\$0.749/pound																				
Carbon Dioxide	Linde, Inc.	\$250/ton																				
Anhydrous Ammonia	Airgas Specialty	\$1.23/pound																				
Financial Impact/Funding Source(s):	The FY23 Water Treatment Division budget contains \$597,000 for the purchase of water treatment chemicals. This item requires no new appropriation or budget amendment at this time.																					
Related Strategic Priority:	#1 Effective Services & Accountable Government: To provide effective services and accountable government by practicing																					

	fiscal responsibility, transparency, and outstanding customer services.
Recommended Action/Motion:	Motion to award the FY23 chemical bid at pricing as provided in this report and authorize General Manager to sign all contract documents.
Prepared By:	James Driskel, Water Utilities Director
Reviewed By:	Patti Osmus, Assistant to the City Manager
Submitted By:	Norman McNickle, City Manager
Attachment(s):	Bid Tab for #SUA 15-21/22



DEPARTMENT: WATER UTILITIES-WATER TREATMENT PLANT	DATE/TIME: JUNE 1, 2022 3:00 P.M.
DESCRIPTION: THE SUPPLY AND DELIVERY OF CHEMICALS TO STILLWATER WATER TREATMENT PLANT	SUA BID #15-21/22

		LIQUID FERRIC SULFATE	CHLORINE GAS	SODIUM SILICOFLUORIDE	CALCIUM OXIDE	POLYMER (COAGULANT AIDE)	CARBON DIOXIDE	Anhydrous Ammonia	Maximum Quarterly Increase %
BIDDER:	UNIT →	PER DRY TON	PER TON	PER TON	PER TON	PER LB	PER TON	Per Pound	
Polydyne						\$ 0.87			5.00%
Chemtrade		\$ 649.00							15.00%
Airgas								\$ 1.23	25.00%
Kemira		\$ 649.00							3.00%
Penccco		\$ 540.00							15.00%
Chemrite				\$ 4,780.00					7.00%
US Lime Company					\$ 200.00				5.00%
Linde							\$ 250.00		5.00%
Mississippi Lime					\$ 331.98				5.00%
Univar Solutions					\$ 299.82				10.00%
Brenntag			\$ 1,870.00			\$ 0.749			Chlorine Gas 10%
									Polymer 8%

STAFF PRESENT AT BID OPENING:

TERESA KADAVY

JOHN MCCLENNY

THE SEALED BIDS AS LISTED WERE OPENED AND READ ALOUD AT THE ABOVE LISTED DATE AND TIME.