

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW THE AGENDA
WAS POSTED JUNE 9, 2022 AT 4:15 P.M. AT THE MUNICIPAL BUILDING,
723 SOUTH LEWIS, STILLWATER, OKLAHOMA**

**MINUTES
STILLWATER UTILITIES AUTHORITY
REGULAR MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
JUNE 13, 2022**

**PRESENT: CHAIR WILLIAM H. JOYCE, VICE CHAIR ALANE ZANNOTTI
TRUSTEES AMY DZIALOWSKI, CHRISTIE HAWKINS AND KEVIN CLARK
ABSENT: NONE**

1. CALL MEETING TO ORDER

Chair Joyce called the meeting to order at 6:18 p.m.

2. CONSENT DOCKET

- a. Approve minutes of June 6, 2022
- b. Approve budget amendment transferring out \$150,000 to the General Fund to cover the FY2022-23 International Association of Fire Fighters Local #2095 labor contract
- c. Approve FY22-23 contract extension with Air Products and Chemicals, Inc. for the supply and delivery of liquid oxygen at the rate of \$0.52 per 100 scf and authorize the General Manager to sign contract documents
- d. Approve the expenditure for legal fees to Nixon Peabody LLP in the amount of \$85,000 for the preparation of the preliminary official statement for the Series 14A Revenue Bond.

Councilor Clark removed item d. from the consent docket.

MOTION BY TRUSTEE CLARK, SECOND BY TRUSTEE HAWKINS TO APPROVE THE CONSENT DOCKET MINUS ITEM D.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

3. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

4. ITEMS REMOVED FROM CONSENT DOCKET

Approve the expenditure for legal fees to Nixon Peabody LLP in the amount of \$85,000 for the preparation of the preliminary official statement for the Series 14A Revenue Bond.

MOTION BY TRUSTEE DZIALOWSKI, SECOND BY TRUSTEE HAWKINS TO APPROVE ITEM D. FROM THE CONSENT DOCKET.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA, HAWKINS-YEA.

NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES. TRUSTEE CLARK RECUSED FROM VOTING

5. GENERAL ORDERS

- a. Consider recommendation to engage with OMAG for FY23 property and casualty needs in the amount of \$549,475

MOTION BY TRUSTEE HAWKINS, SECOND BY TRUSTEE DZIALOWSKI TO ENGAGE WITH OMAG FOR FY23 PROPERTY AND CASUALTY NEEDS IN THE AMOUNT OF \$549,475.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

- b. Approve budget amendments increasing the electric purchase power expenditure account by \$1,365,000 with an offsetting revenue increase of \$900,000 and a decrease of \$465,000 in transfers from the SUA Operating Fund to the Electric Rate Stabilization Fund

Deputy City Manager Melissa Reames reported that on June 7, 2021, Trustees approved the annual expenditure request for wholesale power purchase for FY22 not to exceed \$24,755,000. On September 13, 2021, Trustees increased the expenditure limit to \$28,324,176 to account for winter storm Uri purchase power costs. Ms. Reames stated that on April 18, 2022, Trustees increased the expenditure limit to \$32,674,176 and the current modeling indicates that expenditures for purchase power to GRDA will exceed this amount by approximately \$1,365,000. This is believed to be related to the unexpected natural gas increase over the last several months, which is projected to continue well into the future.

MOTION BY TRUSTEE HAWKINS, SECOND BY TRUSTEE CLARK TO APPROVE BUDGET AMENDMENTS INCREASING THE FY22 EXPENDITURE LIMIT FOR PURCHASE POWER FROM GRDA BY \$1,365,000 (NOT TO EXCEED AMOUNT OF \$34,039,176), INCREASING ELECTRIC SALES REVENUE BY \$900,000 AND DECREASING TRANSFERS FROM THE SUA OPERATING FUND TO THE ELECTRIC RATE STABILIZATION FUND BY \$465,000.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

- c. Approve budget amendments increasing the FY22 expenditure limit to Enable for natural gas transport and supply to a not to exceed amount of \$6,575,000

Deputy City Manager Melissa Reames reported that on June 7, 2021, Trustees authorized expenditures to Enable for natural gas transport and supply not to exceed \$1,075,000 for FY22. On October 18, 2021 that amount was increased to \$3,775,000 and on May 5, 2022 that amount was increased to \$6,075,000. Ms. Reames stated that budget amendments have been prepared to increase the natural gas expenditure account by \$500,000.

MOTION BY TRUSTEE CLARK, SECOND BY TRUSTEE HAWKINS TO APPROVE BUDGET AMENDMENTS INCREASING THE FY22 EXPENDITURE LIMIT TO ENABLE FOR NATURAL GAS TRANSPORT AND SUPPLY TO A NOT TO EXCEED AMOUNT OF \$6,575,000.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

- d. Consider award of FY22-23 chemicals bid for the Water Treatment Plant as indicated below and authorize General Manager to sign contract documents:

Ferric Sulfate	Pennco, Inc.	\$540/dry ton
Chlorine Gas	Brenntag Southwest	\$1,870/ton
Sodium Silico-Fluoride	Chemrite, Inc.	\$4,780/ton
Calcium Oxide	US Lime Company	\$200/ton
Polymer	Brenntag Southwest	\$0.749/pound
Carbon Dioxide	Linde, Inc.	\$250/ton
Anhydrous Ammonia	Airgas Specialty	\$1.23/pound

Water Utilities Director James Driskel stated that the supply of chemicals to the Stillwater Water Treatment Plant is a requirement for providing safe, high quality and compliant drinking water to SUA direct customers and bulk users. These chemicals are contracted annually. He reported that chemical bids were solicited and received on June 1, 2022. The low bids listed above were determined to be in compliance with bid specifications.

MOTION BY VICE CHAIR ZANNOTTI, SECOND BY TRUSTEE HAWKINS TO AWARD THE FY23 CHEMICAL BID AT PRICING AS PROVIDED ABOVE AND AUTHORIZE THE GENERAL MANAGER TO SIGN ALL CONTRACT DOCUMENTS.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

6. REPORTS FROM OFFICERS & BOARDS

- a. Miscellaneous items from the General Counsel: No report.
- b. Miscellaneous items from the General Manager: No report.
- c. Miscellaneous items from Trustees: No report.
 - i) Discussion about scheduling items for upcoming meetings

7. QUESTIONS & INQUIRIES

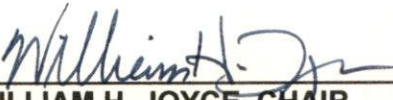
None.

8. ADJOURN

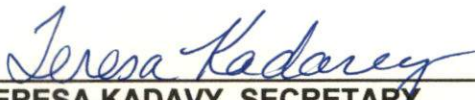
MOTION BY TRUSTEE HAWKINS, SECOND BY TRUSTEE DZIALOWSKI TO ADJOURN THE JUNE 13, 2022 REGULAR MEETING OF THE STILLWATER UTILITIES AUTHORITY.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The June 13, 2022 regular meeting of the Stillwater Utilities Authority adjourned at 6:44 p.m.



WILLIAM H. JOYCE, CHAIR
STILLWATER UTILITIES AUTHORITY



TERESA KADAVY, SECRETARY
STILLWATER UTILITIES AUTHORITY