

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW THE AGENDA
WAS POSTED MAY 13, 2022 AT 3:15 P.M. AT THE MUNICIPAL BUILDING
723 SOUTH LEWIS, STILLWATER, OKLAHOMA**

**MINUTES
STILLWATER UTILITIES AUTHORITY
REGULAR MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
MAY 16, 2022**

PRESENT: CHAIR WILLIAM H. JOYCE, VICE CHAIR ALANE ZANNOTTI AND
TRUSTEE KEVIN CLARK
ABSENT: TRUSTEES AMY DZIALOWSKI AND CHRISTIE HAWKINS

1. CALL MEETING TO ORDER

Chair Joyce called the meeting to order at 6:13 p.m.

2. CONSENT DOCKET

- a. Approve regular meeting minutes of May 2, 2022

MOTION BY TRUSTEE CLARK, SECOND BY VICE CHAIR ZANNOTTI TO APPROVE THE
CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, CLARK-YEA.
NAY-NONE. MOTION CARRIED WITH THREE YEA VOTES.

3. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

4. ITEMS REMOVED FROM CONSENT DOCKET

None.

5. GENERAL ORDERS

- a. Authorize the General Manager to execute Contract Amendment No. 1 with Freese and Nichols for preliminary and final design, bidding, and construction phase services for new cathodic protection systems for the Kaw Pipeline, seven water storage tanks, and four waste water lift stations with steel dry pits in the amount of \$154,189; authorize total expenditures not-to-exceed \$345,300 for the overall project, which includes a 10% contingency; and approve the related budget amendments

Capital Project Manager David Barth reported that on August 16, 2021, SUA Trustees authorized the General Manager to execute a professional services agreement (PSA) with Freese and Nichols (FNI) to assess the condition of the cathodic protection (CP) systems that control corrosion of the Kaw Pipeline, water storage tanks and waste water lift stations with steel dry pits. FNI has completed their assessment and has recommended the City replace the existing CP systems and install new CP systems on the Kaw

Pipeline, seven water storage tanks and four waste water lift stations with steel dry pits. Staff negotiated Contract Amendment No. 1 with FNI for preliminary and final design, bidding and construction phase services for new CP systems for the Kaw Pipeline, seven water storage tanks and four waste water lift stations with steel dry pits. Mr. Barth stated that appropriation of \$169,600 is necessary for the recommended action.

MOTION BY TRUSTEE CLARK, SECOND BY VICE CHAIR ZANNOTTI TO AUTHORIZE THE GENERAL MANAGER TO EXECUTE CONTRACT AMENDMENT NO. 1 WITH FREESE AND NICHOLS FOR PRELIMINARY AND FINAL DESIGN, BIDDING AND CONSTRUCTION PHASE SERVICES FOR NEW CATHODIC PROTECTION SYSTEMS FOR THE KAW PIPELINE, SEVEN WATER STORAGE TANKS AND FOUR WASTE WATER LIFT STATIONS WITH STEEL DRY PITS IN THE AMOUNT OF \$154,189; AUTHORIZE TOTAL EXPENDITURES NOT TO EXCEED \$345,300 FOR THE OVERALL PROJECT, WHICH INCLUDES A 10% CONTINGENCY AND APPROVE THE RELATED DOCUMENTS.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, CLARK-YEA.
NAY-NONE. MOTION CARRIED WITH THREE YEA VOTES.

6. RESOLUTIONS

- a. Resolution No. SUA-2022-6: A resolution of the Stillwater Utilities Authority adopting an operating budget for the Fiscal Year 2022-2023

Finance Director Christy Cluck stated that the budgets that are attached to the resolution are unchanged from the budgets that were presented at the public hearing on May 2, 2022. Staff's recommendation is to adopt Resolution No. SUA-2022-6.

MOTION BY TRUSTEE CLARK, SECOND BY VICE CHAIR ZANNOTTI TO ADOPT RESOLUTION NO. SUA-2022-6

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, CLARK-YEA.
NAY-NONE. MOTION CARRIED WITH THREE YEA VOTES.

7. REPORTS FROM OFFICERS & BOARDS

- a. Miscellaneous items from the General Counsel: No report.
- b. Miscellaneous items from the General Manager: No report.
- c. Miscellaneous items from Trustees: No report.
 - i) Discussion about scheduling items for upcoming meetings

8. QUESTIONS & INQUIRIES

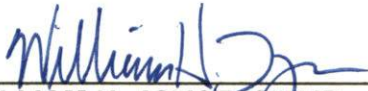
None.

9. ADJOURN

MOTION BY VICE CHAIR ZANNOTTI, SECOND BY TRUSTEE CLARK TO ADJOURN THE MAY 16, 2022 REGULAR MEETING OF THE STILLWATER UTILITIES AUTHORITY.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, CLARK-YEA.
NAY-NONE. MOTION CARRIED WITH THREE YEA VOTES.

The May 16, 2022 regular meeting of the Stillwater Utilities Authority adjourned at 6:19 p.m.



**WILLIAM H. JOYCE, CHAIR
STILLWATER UTILITIES AUTHORITY**



**TERESA KADAVY, SECRETARY
STILLWATER UTILITIES AUTHORITY**