STILLWATER BOARD OF ADJUSTMENT
Regular MEETING OF May 5, 2022
IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA WAS POSTED May 3, 2022
IN THE MUNICIPAL BUILDING AT 723 SOUTH LEWIS STREET

Members Present:
Charles "Tim" Hardin
Andrew Crofford
Collin Mason

Members Absent:
Craig Spencer
Mark Nordquist

Staff Present:
Kimberly Payne, Legal Counsel
Joshua Brown, Project Manager
Jacquelyn Porter, City Planner
Diana Hood, Associate Planner
Cindy Gibson, Admin. Services Manager

Guests:
Carissa Wilkinson
Kathy Martin
Keith Martin
Connie Crawford
Jerry Crawford

1. **CALL MEETING TO ORDER.**

Interim Chair Mr. Tim Hardin calls the meeting to order at 5:30 PM, introduces the board and explains the proceedings for the evening.

The following individuals are sworn in:

Joshua Brown	Jacquelyn Porter	Carissa Wilkinson	Kathy Martin
Keith Martin	Connie Crawford	Jerry Crawford	

2. **BUSINESS ITEMS FOR DISCUSSION AND POSSIBLE ACTION ON:**

   a. Carissa Wilkinson, **VARIANCE (VAR22-08),** requesting review and granting of a variance to Ch. 23, Sec. 23-131.b for fence setback on property addressed as 502 W. Ranch Avenue, Stillwater, OK in the Residential Single Family Small Lot (RSS) district.

Ms. Jacquelyn Porter, City Planner presents the staff report. Ms. Porter asks if there are any questions for staff; none respond.

Mr. Hardin opens the public hearing and asks if there is anyone that wishes to speak in favor of this item.

Ms. Carissa Wilkinson, 502 W. Ranch Ave., applicant comes to the podium and states that she is the applicant; fence was built to preserve a Twin Oak Tree and keep the French drain; and shares several letters of support with the Board.

Mr. Crofford asks if the fence is new; Ms. Wilkinson responds yes, it is a new fence.

Mr. Hardin asks why a privacy fence; Ms. Wilkinson responds that it due to traffic and foot traffic.

The following comes to speak in favor:

- Jerry Crawford, 601 W. Ute Ave.
- Keith Martin, 619 W. Ranch Ave.
- Connie Crawford, 601 W. Ute Ave.
- Kathy Martin, 619 W. Ranch Ave.

The following were comments:

- It is a nice addition to the neighborhood;
- Understands why it is a privacy fence;
- Lived there since 1986;
- Believes it is great addition and a nice wooden fence;
- House was rental but now is owner occupied;
- Done an awesome job of cleaning up the property;
- Very cute addition;
- Agree with what everyone has stated;
- Nice to have someone come in and take care of the property;
- Have had to deal with an Air BnB.

Mr. Hardin asks if there are any questions; none respond. Mr. Hardin closes the public hearing and asks for alternatives.

Ms. Porter presents alternatives. Mr. Hardin asks if there any questions for staff.

Mr. Mason states that they have very good neighbors.

Board discussion is held regarding the four (4) criteria; the hardship would be to take down the tree as well as change the fence location; peculiarity is that it is a corner lot with two (2) front yards; believes it is the minimum necessary; and isn't a detriment to the public good.

Mr. Mason reiterates that it would be a hardship to take down the tree as well as change the fence.

Mr. Mason moved to approve VARIANCE 22-08 finding that it meets all four (4) criteria as discussed, Mr. Crofford seconded.

Roll Call:	Spencer	Nordquist	Hardin	Crofford	Mason
	Absent	Absent	Yes	Yes	Yes

Time: 13 minutes

3. **MISCELLANEOUS ITEMS FROM STAFF FOR DISCUSSION AND POSSIBLE ACTION**:

    a. Next Board of Adjustment meeting Thursday, June 02, 2022.

4. **ADJOURNMENT**.

This regular meeting of the Board of Adjustment adjourned with all members in attendance in agreement at approximately 5:46 p.m.

Prepared by – Cindy Gibson, Administrative Services Manager

Approved by: _____
Stillwater Board of Adjustment