

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW THE AGENDA
WAS POSTED FEBRUARY 2, 2023 AT 5:55 P.M. AT THE MUNICIPAL BUILDING,
723 SOUTH LEWIS, STILLWATER, OKLAHOMA**

**MINUTES
STILLWATER UTILITIES AUTHORITY
REGULAR MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
FEBRUARY 6, 2023**

**PRESENT: CHAIR WILLIAM H. JOYCE, VICE CHAIR AMY DZIALOWSKI AND
TRUSTEES CHRISTIE HAWKINS AND KEVIN CLARK**
ABSENT: NONE

1. CALL MEETING TO ORDER

Chair Joyce called the meeting to order at 7:04 p.m.

2. CONSENT DOCKET

- a. Approve regular meeting minutes of January 23, 2023

MOTION BY TRUSTEE CLARK, SECOND BY VICE CHAIR DZIALOWSKI TO APPROVE THE
CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

3. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

4. ITEMS REMOVED FROM CONSENT DOCKET

None.

5. GENERAL ORDERS

- a. Consider approval of a Professional Services Agreement with Black and Veatch for preliminary and final design, bidding and construction phase services for a new lime system and chemical feed building at the Water Treatment Plant; authorize the General Manager to sign the agreement; and approve the budget amendment appropriating \$4,695,000 for the project, which includes the agreement amount of \$4,267,958, and a contingency

Capital Project Manager David Barth reported that on January 9, 2017, SUA authorized Phase 1 of the WTP Lime System and Miscellaneous Improvements Project with Black and Veatch. During Phase 1 evaluations and investigations by Black and Veatch, many significant deficiencies with chemical systems, processes, redundancy and safety at the WTP were discovered. Mr. Barth stated that staff has completed negotiations with Black & Veatch for preliminary and final design, bidding and construction phase services for a new lime system and chemical feed building at the WTP. The project will include improvements to

Chlorine, Ammonia, Ozone and Carbon Dioxide systems, as well as new lime, sodium hexametaphosphate and sodium hydroxide systems. Mr Barth reported that the design of these new facilities is scheduled to take approximately 14 months.

MOTION BY VICE CHAIR DZIALOWSKI, SECOND BY TRUSTEE HAWKINS TO APPROVE PROFESSIONAL SERVICES AGREEMENT WITH BLACK AND VEATCH FOR PRELIMINARY AND FINAL DESIGN, BIDDING AND CONSTRUCTION PHASE SERVICES FOR A NEW LIME SYSTEM AND CHEMICAL FEED BUILDING AT THE WTP; AUTHORIZE THE GENERAL MANAGER TO SIGN THE AGREEMENT; AND APPROVE THE BUDGET AMENDMENTS APPROPRIATING \$4,695,000 FOR THE PROJECT, WHICH INCLUDES THE AGREEMENT AMOUNT OF \$4,267,958, AND A CONTINGENCY.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

- b. Consider approval of a Professional Services Agreement with Plummer Associates, Inc. for evaluation, design, bidding and construction phase services for utility relocation along 6th Avenue (Washington Street to the Stillwater Mill), and maintenance projects, including valve replacements, installations, and abandoned lines; authorize the General Manager to sign the agreement; and approve budget amendment appropriating \$768,000 for the project, which includes \$585,755 for basic services, \$112,133 for additional services and a contingency

Capital Project Manager David Barth reported that the Oklahoma Department of Transportation (ODOT) is planning to widen 6th Avenue between Western Road and the Stillwater Mill and Agri Center. The widening project includes turn lanes, storm sewer improvements and sidewalks. Relocation of City utilities between Western Road and Washington Street is being designed by another consultant. He stated that ODOT has requested that all utilities that conflict with the road widening project be relocated prior to the project bid letting anticipated in late 2026. Mr. Barth reported that staff has completed negotiations with Plummer Associates, Inc. for evaluation, design, bidding and construction phase services for the following:

- ✓ Relocation of waterlines and sewer lines that conflict with ODOT's widening of 6th Avenue;
- ✓ 22 sewer line point repairs;
- ✓ Replacement of approximately 13 water valves;
- ✓ Abandonment of an altitude valve at 812 S. Lewis;
- ✓ Abandonment of a 4-inch line on Lowry between 10th Avenue and 11th Avenue; and
- ✓ Installation of approximately 84 customer-side water valves.

The agreement also includes the following scope items as additional services if deemed necessary:

- ✓ 1800 linear feet of waterline replacement along McElroy between Duncan and Boomer Street;
- ✓ 300 linear feet of waterline looping adjacent to Husband Street bridge between Franklin Lane and Redbud Drive.

MOTION BY TRUSTEE CLARK, SECOND BY TRUSTEE HAWKINS TO APPROVE PROFESSIONAL SERVICES AGREEMENT WITH PLUMMER ASSOCIATES, INC. FOR EVALUATION, DESIGN, BIDDING AND CONSTRUCTION PHASE SERVICES FOR UTILITY RELOCATION ALONG 6TH AVENUE (WASHINGTON STREET TO THE STILLWATER MILL,) AND MAINTENANCE PROJECTS, INCLUDING VALVE REPLACEMENTS, INSTALLATIONS, AND ABANDONED LINES; AUTHORIZE THE GENERAL MANAGER TO SIGN THE AGREEMENT; AND APPROVE THE BUDGET AMENDMENT APPROPRIATING \$768,000 FOR THE PROJECT, WHICH INCLUDES \$585,755 FOR BASIC SERVICES, \$112,133 FOR ADDITIONAL SERVICES AND A CONTINGENCY.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

6. REPORTS FROM OFFICERS & BOARDS

- a. Miscellaneous items from the General Counsel: No report.
- b. Miscellaneous items from the General Manager: No report.
- c. Miscellaneous items from Trustees: No report.
 - i) Discussion about scheduling items for upcoming meetings

7. QUESTIONS & INQUIRIES

None.

8. ADJOURN

MOTION BY VICE CHAIR DZIALOWSKI, SECOND BY TRUSTEE HAWKINS TO ADJOURN THE FEBRUARY 6, 2023 REGULAR MEETING OF THE STILLWATER UTILITIES AUTHORITY.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

The February 6, 2023 regular meeting of the Stillwater Utilities Authority adjourned at 7:21 p.m.



WILLIAM H. JOYCE, CHAIR
STILLWATER UTILITIES AUTHORITY



TERESA KADAVY, SECRETARY
STILLWATER UTILITIES AUTHORITY