

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW THE AGENDA
WAS POSTED JANUARY 4, 2023 AT 2:40 P.M. AT THE MUNICIPAL BUILDING,
723 SOUTH LEWIS, STILLWATER, OKLAHOMA**

**MINUTES
STILLWATER UTILITIES AUTHORITY
REGULAR MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
JANUARY 9, 2023**

**PRESENT: CHAIR WILLIAM H. JOYCE, VICE CHAIR ALANE ZANNOTTI
TRUSTEES AMY DZIALOWSKI, CHRISTIE HAWKINS AND KEVIN CLARK
ABSENT: NONE**

1. CALL MEETING TO ORDER

Chair Joyce called the meeting to order at 5:39 p.m.

2. CONSENT DOCKET

- a. Approve regular meeting minutes of December 19, 2022
- b. Approve bid award to Alamo Transformer for a 1500kVA transformer; authorize the General Manager to execute the contract in the amount of \$79,200; and authorize expenditures up to \$87,120, which includes contingency
- c. Approve the Stillwater Utilities Authority annual financial report for the fiscal year ended June 30, 2022

**MOTION BY VICE CHAIR ZANNOTTI, SECOND BY TRUSTEE HAWKINS TO APPROVE THE
CONSENT DOCKET AS PRESENTED.**

**ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA.
NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.**

3. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

4. ITEMS REMOVED FROM CONSENT DOCKET

None.

5. GENERAL ORDERS

- a. Consider authorizing the SUA Chair to sign a Letter of Binding Commitment for the South Sewer Interceptor and Miscellaneous Wastewater Projects loan of \$10,500,000

Capital Project Manager David Barth reported that on August 16, 2022, the Oklahoma Water Resources Board (OWRB) approved the SUA loan application for \$6,000,000 to fund a portion of the South Sewer Interceptor and Miscellaneous Wastewater Projects – Project 16SG02. December 8, 2022, OWRB approved a \$4,500,000 increase bringing the total loan amount to \$10,500,000. SUA requested the

increase due to a delay in the congressional directive funding that was expected to pay a portion of the project costs. Mr. Barth stated that the next step in the process is loan closing. For loan closing to occur, the SUA must accept the loan and the SUA Chair must sign the Letter of Binding Commitment. Acceptance of the loan occurs by adoption of Resolution SUA-2023-1 later on the agenda.

MOTION BY TRUSTEE CLARK, SECOND BY TRUSTEE HAWKINS TO AUTHORIZE THE SUA CHAIR TO SIGN THE LETTER OF BINDING COMMITMENT.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

6. RESOLUTIONS

Resolution No. SUA-2023-1: A resolution authorizing a loan from the Oklahoma Water Resources Board in the principal amount of \$10,500,000; authorizing the issuance of a Series 2023 Clean Water SRF Promissory Note In The Principal Amount Of Said Loan; Approving And Authorizing The Execution Of A Loan Agreement For Clean Water SRF Loan and a Security Agreement pertaining to said promissory note; ratifying and confirming a Lease Agreement and Operation and Maintenance Contract and a Sales Tax Agreement with the City of Stillwater; approving and authorizing payment of fees and expenses; approving various covenants and authorizing execution of other documents pertaining to said loan and containing other provisions relating thereto

MOTION BY TRUSTEE DZIALOWSKI, SECOND BY VICE CHAIR ZANNOTTI TO ADOPT RESOLUTION NO. SUA-2023-1 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

7. REPORTS FROM OFFICERS & BOARDS

- a. Miscellaneous items from the General Counsel: No report.
- b. Miscellaneous items from the General Manager: No report.
- c. Miscellaneous items from Trustees: No report.
 - i) Discussion about scheduling items for upcoming meetings

8. QUESTIONS & INQUIRIES

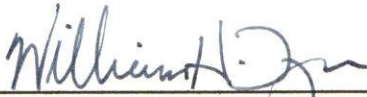
None.

9. ADJOURN

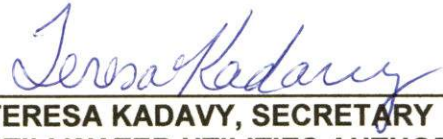
MOTION BY TRUSTEE HAWKINS, SECOND BY TRUSTEE CLARK TO ADJOURN THE JANUARY 9, 2023 REGULAR MEETING OF THE STILLWATER UTILITIES AUTHORITY.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The January 9, 2023 regular meeting of the Stillwater Utilities Authority adjourned at 5:47 p.m.



**WILLIAM H. JOYCE, CHAIR
STILLWATER UTILITIES AUTHORITY**



**TERESA KADAVY, SECRETARY
STILLWATER UTILITIES AUTHORITY**