



TRANSPORTATION PROJECT ADVISORY COMMITTEE (TPAC)

MEETING MINUTES

APPROVED JANUARY 26, 2023

DECEMBER 15, 2022

723 S Lewis Street

Room 1112 B

Stillwater, OK 74074

4:00 P.M.

Members Present: Vice Chair Roger Gose, Tammy Brown, Brad Rickelman, Steve Whitworth, Chair Gary Clark – arrived 4:45

Staff Present: Norman McNickle, Ashlyn Garis, Christy Cluck, Bill Millis, Candy Staring, Patti Osmus

Guests: Rep. Trish Ransom

1. Call Meeting to Order

Vice Chair Gose called the meeting to order at 4:03 p.m.

2. General Orders

The Committee will hear a staff presentation, discuss, and take action including a vote or series of votes on each item listed as presented or as amended or revised by the Committee unless the agenda entry specifically states that no action will be taken. The requested action is indicated in each agenda entry but may be amended or revised prior to action by the Committee.

a.	Approval of October 27, 2022 and November 17, 2022 minutes Whitworth motioned to approve both sets of minutes as presented. Rickelman seconded. Gose – yea; Brown – yea; Rickelman – yea; Whitworth – yea. Motioned carried 4-0.	
b.	Status of Pavement Management Program street assessment (No action will be taken on this item) Millis and Staring presented an update on the PMP and distributed maps and charts. No action was taken.	Candy Staring Bill Millis
c.	Update on Transportation Manager selection process (No action will be taken on this item) Staring reported that Poe and Associates was selected and contract negotiations will begin soon. She thanked Clark and Brown for their input as committee representatives.	Candy Staring
d.	Consider prioritization of locations for full depth repair:	Candy Staring

	• <u>Not completed on last project</u> ✓ McElroy and Husband ✓ 12th from Couch Park Drive and Ransom • <u>New Locations</u> ✓ Admiral and McFarland ✓ McFarland and Arrowhead ✓ 4th from Western to Ridge ✓ Liberty and Washington ✓ Duncan and Cantwell ✓ 10th and Lowery ✓ Briarwood from Del to Swim ✓ Greenvale Ct. and Greenvale Cir. ✓ Rogers and Parkview ✓ Rogers and Britton ✓ Grandview and Krayler Millis presented lists of the streets needing full depth repair and requested committee members review and send their rankings to him via email.	Bill Millis
e.	Discussion of future projects: • Block 34 McNickle explained that the buildout of Block 34 will require the loss of some parking spaces around the block and the repair of streets, including 8th Avenue, Husband, and Duncan around the block only. A request to approve an engineering study to formulate alternatives is on the City Council December 19 agenda. • Convention Center McNickle explained that the buildout of the convention center will require considerable work and repairs to West and Maple Streets. McNickle requested the committee support prioritizing the street projects around Block 34. Whitworth commented that if the project is moving forward then the infrastructure should be done right from the beginning. Staring stated that Block 34 is moving forward thanks to generous donations from private and corporate citizens; therefore, it is important to care for the investment for the public. She asked for the committee's support and said that once the alternatives are complete they will be brought to the committee for review. Whitworth motioned to support the concept of evaluating prioritizing Block 34 subject to actual pricing once the alternatives study is complete. Brown seconded.	Candy Staring Norman McNickle

	Gose – yea; Brown – yea; Rickelman – yea; Whitworth – yea. Motioned carried 4-0.	
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f.	Status of transportation capital improvement projects (No action will be taken on this item) Millis reviewed active capital improvement projects as well as those in design.	Candy Staring Bill Millis
g.	Discussion on streets for industry (No action will be taken on this item) McNickle requested this item be struck.	Norman McNickle
h.	Transportation Sales Tax Fund financial report (No action will be taken on this item) Cluck reviewed the transportation sales tax numbers and will work on having a definite number on funds available at the next meeting.	Christy Cluck

3. Public Comment

Rep. Trish Ranson reported that Drury Lane, which leads to SPS's Ag barn at Highland Park Elementary School, is in poor condition. She is concerned about student safety as well as the ability for buses to travel safely. Rep. Ranson asked for help in determining if the road qualifies for paving. Staring and Millis will ask staff to evaluate.

4. Reports from Committee Members and Staff

Brown asked about the status of the railroad in Stillwater. McNickle reported that there is not currently any activity and probably will not be in the future.

5. Questions and Inquiries

6. Adjourn

Clark motioned to adjourn and Whitworth seconded.

Gose – yea; Brown – yea; Rickelman – yea; Whitworth – yea; Clark yea.

Motioned carried 5-0.

Meeting adjourned at 5:20 p.m.