



TRANSPORTATION PROJECT ADVISORY COMMITTEE (TPAC)

NOVEMBER 17, 2022

Meeting Minutes

723 S Lewis Street

Room 1112 B

Stillwater, OK 74074

4:00 P.M.

Members Present: Gary Clark, Roger Gose, Tammy Brown, Brad Rickelman

Members Absent: Steve Whitworth

Staff Present: Norman McNickle, Ashlyn Garis, Christy Cluck, Bill Millis, Candy Staring, Patti Osmus

1. Call Meeting to Order

2. General Orders

The Committee will hear a staff presentation, discuss, and take action including a vote or series of votes on each item listed as presented or as amended or revised by the Committee unless the agenda entry specifically states that no action will be taken. The requested action is indicated in each agenda entry but may be amended or revised prior to action by the Committee.

a.	Election of Chair and Vice Chair Brown nominated Clark to serve as Chair and Gose seconded. Brown yea; Gose yea; Rickelman yea; Clark abstain. Motion carried 3-0-1. Gose nominated ??? to serve as Vice Chair and Brown seconded.	Ashlyn Garis Asst. City Attorney
b.	Approval of 2023 meeting schedule Gose motioned to approve the 2023 meeting schedule and Brown seconded. Gose yea; Brown yea; Rickelman yea; Clark yea. Motion carried 4-0.	Patti Osmus City Manager's Office
c.	Presentation regarding ongoing efforts with 2017 IMS & pavement management plans (No action will be taken) Millis presented maps/spreadsheets showing each year of the Pavement Management program indicating ranking and progress. Generally, arterials and collectors are repaired first and put on a maintenance schedule. Local streets are then addressed.	Bill Millis Engineering

	Clark suggested a committee member be available to meet with staff to review ongoing PM projects. Gose volunteered to assist as needed.	
d.	Status of Transportation Manager selection process <i>(No action will be taken)</i> Staring reported that seven responses were received for the Transportation Manager and four of those were considered non-responsive. Interviews with the remaining three are scheduled for December 2. ZOOM links will be sent to Brown and Clark.	Candy Staring, Engineering Director
e.	Transportation Sales Tax Fund financial report <i>(No action will be taken)</i> Cluck presented current revenues and expenditures compared to the past two years and reported she is working on a report for cash balances.	Christy Cluck, Finance Director

3. Public Comment

None.

4. Questions and Inquiries

Gose suggested that “Reports” be added to the agenda. Osmus will add to future agendas.

5. Adjourn

Gose motioned to adjourn and Brown seconded.

Gose yea; Brown yea; Rickelman yea; Clark yea. Motion carried 4-0.

Meeting adjourned at 5:00 p.m.