



TRANSPORTATION PROJECT ADVISORY COMMITTEE (TPAC)

AGENDA MINUTES

JANUARY 26, 2023

723 S Lewis Street

Room 1112 B

Stillwater, OK 74074

4:00 P.M.

Present: Chair Gary Clark, Vice Chair Roger Gose, Tammy Brown, Steve Whitworth, Brad Rickleman
Others: City Manager Norman McNickle, Assistant City Attorney Ashlyn Garris, Engineering Director Candy Staring, Engineer Bill Millis, Assistant to City Manager Patti Osmus

1. Call Meeting to Order

Clark called meeting to order at 4:03.

2. General Orders

The Committee will hear a staff presentation, discuss, and take action including a vote or series of votes on each item listed as presented or as amended or revised by the Committee unless the agenda entry specifically states that no action will be taken. The requested action is indicated in each agenda entry but may be amended or revised prior to action by the Committee.

a.	Approval of December 15, 2022 minutes Motion by Gose and second by Whitworth to approve the December 15, 2022 minutes as presented. Brown – yea, Clark – yea, Whitworth – yea, Rickleman – yea, Gose – yea. Motion carried with five yea votes.	
b.	Transportation Sales Tax Fund financial report (No action will be taken on this item) Cluck presented the Transportation Sales Tax Fund for the period ending December 31, 2022 and reported there is a balance of \$12,162,340.38 available to appropriate.	Christy Cluck
c.	Transportation Capital Improvement Plan status (No action will be taken on this item) Staring reported that she is currently analyzing past and present projects, available funds, and status of projects in order to get a database established for tracking purposes.	Candy Staring

d.	Update on Transportation Project Manager process (No action will be taken on this item) The proposed scope of work is under review by staff. The plan is to have a contract ready to take to City Council for approval within 30 days.	Candy Staring
e.	Status update on Convention Center project (No action will be taken on this item) McNickle reported that 100% plans are in Community Development for review. It appears the project will break ground around the May/June timeframe. Street work will be done on Maple and West Streets and the drainage issue on Elm Street will be addressed.	Norman McNickle
a.	Consider TPAC recommendations on locations for next full depth repair sites Millis presented the result of the TPAC priority ranking for full depth repair in order of highest to lowest priority: ✓ Duncan from McElroy to Cantwell ✓ Greenvale Court & Greenvale Circle ✓ West from Miller to Mathews ✓ Liberty & Washington ✓ McFarland & Arrowhead ✓ Admiral & McFarland ✓ Briarwood from Del to Swim ✓ Grandview & Krayler ✓ McElroy & Husband ✓ 10th & Lowry ✓ 4th Avenue from Western to Ridge ✓ Rogers & Parkview ✓ Rogers & Britton ✓ 12th & Ransom Gose motioned for TPAC to endorse the full depth repair sites as presented and Rickleman seconded. Brown – yea, Clark – yea, Whitworth – yea, Rickleman – yea, Gose – yea. Motion carried with five yea votes.	Candy Staring

3. Public Comment

Staring reported that resident Mike Banks expressed concerns similar to those Bryan Mitchell stated at a previous meeting regarding the street conditions around the new housing

development near Lewis & Tyler Street west of the Elks Lodge. Staff will look at proposing an update to the appropriate ordinance.

4. Reports from Committee Members and Staff
5. Questions and Inquiries

McNickle asked TPAC members if they would prefer to meet when there are more action items on the agenda rather than just FYI reports. The consensus was to leave the meeting schedule as adopted but with the intention of cancelling meetings if there are no substantial items of action for the agenda.

6. Adjourn

Gose motioned to adjourn at 4:55 and Whitworth seconded.

Brown – yea, Clark – yea, Whitworth – yea, Rickleman – yea, Gose – yea. Motion carried with five yea votes.